**St Athan Golf Club Ltd**

 **Board Meeting – Tuesday 19th October 2021 – 5.30pm**

 Attendees – Brian Asbury (BA), Gerry Turnbull (GT), Bob Hewitt (BH)

 Andy McIntyre (A Mc) Paul Lindsay (PL) Roger Davidge (RD), Tom Tait (TT),

 Steve Kenyon (SK)

 Anita McKinstry (AM)

 Apologies – Stuart Jennings (SJ)

 **Previous Minutes** –

 Minutes from the previous meeting were approved. (SK)

 **P & L Finances-**

 Analysed the figures for September 2021. Going forward highlight any substantial differences for easy recognition.

 BA too look at how to best present the finances at the AGM.

 If moving away from audited accounts a proposal will be required along with the explanations as to why.

 **Matters Arising** –

 Action Log- reviewed items closed and ongoing.

 Item 6. Have finally had an answer back from Frank Sutton reference purchasing the machinery. Will be meeting to discuss a price and how best to finance it.

Item 47. Has been agreed and paid for the rent for October and November.

 **Course update** (GT)

Item 39.

*The St Athan Course Maintenance Plan has been completed with the addition of the diagrams of each of the 9 holes as appendixes. It requires a final read through by Craig and an amendment to the 9th hole diagram from Luke then it will be sent to the office for filing.*

*Once complete it will be the agreed standard of how the golf course is cut and any deviation must be approved by the Club Management Committee through the Chairman of Greens.*

*Work on the 2nd/5th tees has commenced.*

**Sales & Marketing**

LS is going to continue helping. Nothing to report.

**Club Operations**

Re-decoration of main bar- received quote and have appointed company to proceed with agreed colour scheme directed by Ruth O’Carroll. There will be some disruption to the lounge whilst work in progress. Works due to start 1st week in November. The contractor has also given us some guide to the refurbishment of the back of the bar.

BH to price up new Fire doors for the lounge.

BA suggested we ask Brains or another brewery to help finance furniture for the lounge as this will be a largish expenditure. They could also help change the pumps on the bar.

Captain’s pictures have been taken down. At present they are stored in the office looking to be placed in a flip style tabletop album. The Ladies Captains photos are to be re-positioned in the Ladies Changing area.

Temporarily move the larger competitions board from the lounge into the hallway.

Member who was being taken to court to repay monies owing has settled his account.

Catering- Ben Griffiths has started his trial period. Ben initially is catering on a Mon- Weds-Fri. The Ladies Captain has spoken to him to accommodate the Ladies and those who wish to have their catering needs accommodated are liaising with him.

He is keeping an eye on the bar during this period with a view to take on later. So far positive feedback has been given.

**H & S**

No issues to report.

H & S Meeting to be arranged shortly.

GT asked that the area the green keepers are working on be taped off.

At this juncture it was asked that a plaque be erected by the 2nd and 5th tee in memory of Meirion Jones who bequeathed the club monies enabling this work to be carried out.

A third letter had been drafted and sent to Buggy/Shed users. A letter had been received requesting reasons behind ground rent being charged. A final letter will be sent out immediately stating the terms of the policies will be adhered to or they will be asked to remove within 28 days.

**WG Matters**

*HRDF Contract with MoD is now completed and signed. We await the monies being transferred.*

**Strategy**

Need to accurately judge our income going forward to enable monies to be allocated to projects.

PL mentioned as we are close to the AGM the board needs to decide if membership fees are to increase and to append notices accordingly.

A meeting within the next week is required to go through the AGM processes.

**President**

Nothing to report.

**Captain**

Nothing to report

**AOB**

**Date next Meeting**

Tuesday 26th October 12 noon