**St Athan Golf Club Ltd**

 **Board Meeting – Tuesday 28th September 2021 – 4.00pm**

 Attendees – Brian Asbury (BA), Gerry Turnbull (GT), Bob Hewitt (BH)

 Andy McIntyre (A Mc) Stuart Jennings (SJ) Roger Davidge (RD), Tom Tait (TT),

 Steve Kenyon (SK)

 Anita McKinstry (AM)

 Apologies – Paul Lindsay (PL)

 **Previous Minutes** –

 Minutes from the previous meeting were approved. (TT)

 **P & L Finances-**

 Analysed the figures for August 2021.

 **Matters Arising** –

 Action Log- reviewed items closed and ongoing.

 Item 3. To cover the concrete building with spoil we have on site. To cut willows by 6th fairway and plant the cuttings. This is at no cost to club. Item 6.to look at a government loan to pay off new machinery. Item 47. Contact Barratts re -rent for office space

 **Course update** (GT)

*Open action item No 39.*

*Luke Sloan has sent me an amended set of hole plans for the new tee signs so I can now finish the Course Layout Document. Action ongoing.*

*Autumn Verti Draining.*

*Carried out as planned on 20-23 September 2021, this activity will be scheduled in for an earlier date in August 2022 as agreed at the Management Committee Meeting on 22 September 2021.*

*2nd & 5th Tee Project.*

*Materials arriving this week, playing off the winter mats from Monday 27 September 2021. Work to commence from 4th October 2021.*

*Toro 6500 Fairway Mower.*

*Has been repaired (roller) and has had new bottom blades fitted and a regrind carried out.*

*Toro 3250 Tess & Surrounds Mower.*

*Will require new bottom blades and a regrind over the winter months. The quote is for £523.75 (GTM) so I request approval from the Board to proceed with the essential work.*

*Approval granted by the Board members.*

**Sales & Marketing**

LS is nearing completion with tees signs.

At what level can we have social membership. AMcI explained through CASC we can have up to 50% of the total of playing members. A brief discussion followed about allowing visitors to pop in without joining as a social member.

**Club Operations**

Re-decoration of main bar- Light colour to walls and ceiling and bar frontage and behind bar a darker colour.

Captain’s pictures to be removed and placed in a bound Album.

Kitchen refurbishment - Price up new equipment.

BH asked why the Ladies Sec was at committee meetings. If she would like to attend meetings, she can apply to be a committee member via the AGM process. Her input would be appreciated on committee.

Dress code has been re-written. Does this need approval from the board.

Scorecards have been designed are at proof stage. Board were not happy with the 2 fold as would like the picture of clubhouse on card.

**H & S**

A very busy month all told.

Showers re-opened after competition of a satisfactory water test. The showers although on mains supply had been dormant for over a year. I was not happy that there could be no water trapped somewhere in the system and carried out a water purification test that was successful. Showers were available for the Ryder Cup. Weekend. Thank you to our House member Steve Howells for clearing the furniture from the area.

We had an audit of sorts preformed by a company that had provided our HR software package. It went very well but as usual with these activities opportunities for improvement were pointed out. All very minor, however all points raised have been acted on and are now embedded in various parts of our H&S plan. The company also offered us a software package to help us in the future. Unfortunately, even after a discounted price of £107 per month I don’t believe this would be good value a t this present time. I did say that I would take the offer to the Board but have since contacted Tracey the company rep to say no to the offer.

We now have three fully trained first aiders after the latest batch of training. The St Johns Ambulance training service, I believe they provide a good service as any other providers and are good value for money. I would like to stay with them for our Fire and First Aid training needs going forward.

Buggy Structure and Buggy usage policies, these have been a pain for a few weeks. Both are essential for the club under the H & S umbrella. Unfortunately, the approach I took regarding usage was not acceptable to at least 4 of our buggy users. One of them has stated he has no problem with the policy but would like to see some amendments also to the policy going out to users who bring their buggies to the course each time they play. Without writing for hours, I have amended the policy taking out the word disabled and made it more personal to St Athan Golf Club but basically different wording to overcome broad statements in the original. \I have attached copies of both policies; can I ask that you read them and if no further amendments are necessary, I will arrange for all buggy users to receive a copy. I have to say that certain members are not going to comply and have stated that they will have to leave the club if the policies are enforced.

**WG Matters**

*Junior Section Accounts*

*Having dug and delved the filing system and consulted with Gerald Tomas and Anita, this action can now be closed as all the funds, approx. £1600 has been transferred to the main club accounts. I suggest this is formally recorded and the notes put on file so that one day, if anyone wished to take control of the junior section, then they have some records and funding to restart. In addition, perhaps either on BRS or at the AGM a message can be passed to all members seeking someone to take this important task on*

*HRDF Contract with MoD*

*The 10-year contract has been completed and signed by the 3 parties involved (MoD, WG and the Club). Copies have been placed on file in the club and the invoice for the first 3 years has been raised and sent to MoD for payment. The total value of this long and drawn-out process is £35,000, the equivalent of fees for 70 new members or 7 members per year for the duration of the lease. Please spend this money wisely. My task is complete on this matter and any actions on the list can be closed.*

*Annington Homes Field*

*I have been "tipped" off by a colleague that our MP, Alun Cairns, has written to WG and MoD about the named field requesting that it be handed over as a Community Asset to the St Athan Community Council, Andy Mac knows Brian Acott from the Council. It has been suggested that the Club writes to Alun Cairns expressing our interest in a small section of the field, perhaps 10/20 metres at the rear of the club house that could be used for additional parking, buggy sheds and or an outside patio/ veranda for summer use. We would thereafter work with the St Athan Council and let them have allotments etc and we have what we want/ need. I have no* *intention of doing anything further on this but strongly suggest contact is made with the St Athan Council and a letter of common interest sent to Alun Cairns MP*

*WG Discussion Stadium Area*

*I have an outstanding action to discuss with the WG the possibility of trading an area of 3rd fairway for a corner of the stadium to help with safety issues if the construction of houses commences on the old stadium - I have not discussed this with our WG colleagues and suggest someone else takes over on this action should the Club wish to pursue the matter.*

*Ongoing disciplinary regarding Suspension from the Club in 2020.*

*Despite many promises I have yet to be interviewed on this matter to put forward my side of the situation. I was staggered at the last meeting when the current Club President suggested the investigation was complete and a letter would be arranged. I have raised this matter many times with our Chairman, who was involved in matters relating to the suspension, however, to date I have not been involved in any discussions with the club on this extremely humiliating situation; a matter I find disgraceful. I strongly believe that this whole matter has been badly handled by the club since the situation arose nearly a year and a half ago, causing my stepping down as Club President, a position I held for 15 years.*

*Directors Going Forward*

*Please accept this note to the Board that it is my intention not to continue as a Director of the Club after the next AGM. I will write to WG and MoD contacts and advise them that any future correspondence etc regarding the key areas that I have* been the principal point of contact is sent to the Club Manager in the first instance.

**Strategy**

Mainly have been wrapped with the Bar and Catering facility.

With this in mind there is a need to push on with pool teams, dart teams and investigate gaming machines. All of which will encourage revenue.

The next meeting is the last one prior to the AGM. There will be the normal accounts information available to vote on and an overview of the year outlining the positives of works carried out during the year e.g. HRDF lease, Farmers payments for yielding the grass by the 8th fairway amongst others. BA will meet with the Management committee at there next meeting on Wednesday 20th October.

A suggestion was made that we should have the facility to vote for AGM matters via email as even with most restrictions lifted there are still some who are not comfortable being in a crowded room.

**President**

Met with BH SK re-suspension. Arrange to see PL BA A Bowsher and Hywel Phillips-Morgan. Will report back to Tom Tait Gerry Turnbull and Stewart Jennings to discuss findings.

**Captain**

Nothing to report

**AOB**

BA explained the reasons for Nigel John pulling out from the Bar and Catering facility. NJ had had feedback from a member that a personal opinion of him had been made by a board member. There were other reasons, but this particular reason found bitterly disappointing. Board members should stick together with decisions made and not voice personal opinions outside the meetings.

**Date next Meeting**

Tuesday 19th October 4pm