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| Date | **9th November 2020** |  |
| Present | Luke Sloan  Paul Lindsay  Andy Williams  Brian Asbury  Mike Hurry  Gerry Turnbull  Gaynor Williams  Stu Jennings | Club Captain  President  Chairman of Play  Director  Committee Memb.  Vets Captain  Ladies Sec  Handicap Sec |
| Apologies | Gerald Thomas, Steve Kenyon, | Chair of Greens, Vice |
| Responsibility | Outstanding Action Points and new AP’s | Action |
| Luke  Luke  Anita  Hywel/Directors  Luke  Anita  Anita  Directors  Anita/Directors  Gerald  Anita  Directors | 8am – 9am on a Sunday to be open to all players on BRS, including Visitors, to try to continue revenue stream from Visitors.  Move to 14 days booking in advance from current 7.  Speak to Steve Kenyon about costs to extend veranda.  New signage required on Veranda to reflect change in smoking policy. If kitchen is open it’s a no-smoking area, if kitchen is closed then smoking permitted.  Hywel to speak to other Directors about opportunity, presented at last Committee meeting by Luke, to hire a marquee for £100 per month to extend available seating capacity.  On a Weds when a member books into one of the Vets time slots it removes the Vets Comp listing and replaces with players name so doesn’t stop non-Vets from booking into slot.  Please re-issue the latest Covid regs update to Members via e-mail on BRS rather than messaging as not everybody sees messages. In future all information to go via BRS e-mail rather than message.  As previous agreement please provide Club finance reports for monthly Committee meetings  Sec Note. As not informed of this meeting until last minute was unable to provide said reports.  Request for an explanation of decision making process, costs and planning leading to the removal of vegetation to the left of the 3rd Tee.  A Member had raised a query about the Junior Section funds and if they were part of the Club finances or if they were held in a separate bank account – if they are held separately who is responsible for it, has access to it etc?  Requested Investigation 3 months ago into the suspension of 2 members and Member still has not had any contact to arrange review.  Last Committee meeting minutes on display are from March and last Director minutes are August . Could these be updated for Members to view ASAP.  Sec Note. Minutes were published for August 2020. On inspection on 10th Nov 2020 they had been removed. A copy has been appended.  Could Directors please confirm Leanne will have access to the kitchen on Xmas day to allow her to provide a delivery service of meals. | Luke to amend BRS and send e-mail out via BRS to Members explaining.  Luke to speak to Steve K.  Anita to create new signage.  Hywel / Directors  Luke to speak to Gerald to review booking.  Anita to resend via BRS e-mail and adopt change for future correspondence.  Anita to produce monthly finance reports for Committee perusal and comment.  Directors to provide written explanation to Committee.  Investigate and locate any outstanding Junior funds.  Gerald to make contact with said Member to agree and arrange review.  Update meeting notes on display in Club.  Definitive answer required to allow Leanne to plan for and maintain business. |
|  | Minutes from 9/11 below |  |
| Director | Brian advised the AGM would go ahead on 18th December to determine:   1. Election of Officials to Director, President, Committee 2. Subscription rates   These will be conducted via paper ballot / e-mail. Proposals to be posted for viewing on 10th November.  There will be an additional Proposer for the President Nomination along with a Pen Picture outlining qualities they would bring to the post. | Directors/Anita to ensure all in order for AGM to proceed in accordance with Club rules. |
| Committee Member | Thanks to Stuart and Andy for their work in communicating information to Members about new WHS. |  |
|  | Next meeting date Monday 7th December 5pm at Club. |  |